



Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9
Tel. (250) 635-4931 or 1-855-635-4931 • www.cmsd.bc.ca

POSITION VACANCY: VICE-PRINCIPAL POOL

In anticipation of upcoming openings, Coast Mountains School District No. 82 is inviting applications for an upcoming Vice-Principal pool competition. Successful candidates will be eligible for assignment to a suitable vice-principal position at one of our elementary, middle, or secondary schools for the upcoming school year.

Our District

In the Coast Mountains School District, we serve approximately 4300 learners in 19 schools across a variety of communities in the beautiful Northwest. Approximately 48% of the learners are of Indigenous ancestry, and our communities are both culturally rich and visually stunning. With the implementation of a new Strategic Plan, the district is focused on student well-being and achievement in safe, welcoming and inclusive learning environments.

Our Communities

With year-round recreational activities in a spectacular natural setting, we offer a small-town atmosphere with big city services. You'll find musical and theatre performances, garden markets, and abundant opportunities for world class outdoor adventure including hiking, biking, boating, fishing, skiing, and so much more. Our area is a truly desirable place to live.

The Position

The Vice-Principal is responsible for leadership and administration in the school in accordance with the school district's Strategic Plan. The successful candidate should possess the following qualifications, experience, and attributes:

- British Columbia Teacher Regulation Branch certification or eligibility;
- Completion of post-graduate program or post-graduate program in progress;
- A background of successful teaching experience and school administrative experience;
- Successful experience with improving outcomes for Indigenous learners, working with Indigenous communities, and a commitment to a personal journey toward Truth and Reconciliation;
- Demonstrated experience in systems thinking;
- Demonstrated leadership in assessment and reporting;
- Knowledgeable in teacher and support staff supervision and staff development;
- The ability to reinforce high expectations for student behaviour using a restorative model;
- Excellent interpersonal, communication, and conflict resolution skills;
- Demonstrated skills in working with collective agreements in a unionized environment;
- Evidence of strong instructional leadership;
- Strong leadership, teambuilding, and managerial skills;
- Demonstrated initiative and record of innovative practices to engage all learners;
- Demonstrated experience in servant leadership;
- Demonstrated competence in the use of technology for teaching, learning, and productivity;
- Strong interest in working with parents and the community and the skill to engage parents and students in issues concerning learning and school life; and
- Possession of strong emotional intelligence.

Learning Together, Realizing Success for All - Engage, Ignite, Empower



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Openings

Possible Vice-Principal positions for the 2025-2026 school year:

School	FTE
Caledonia Secondary School	1.00 FTE (1.00 Administration)
Hazelton Secondary School	1.00 FTE (.500 Administration / .500 Teaching)
Majagaleehi Gali Aks Elementary School	1.00 FTE (.200 Administration / .800 Teaching)
Nechako Elementary School	1.00 FTE (.400 Administration / .600 Teaching)
Skeena Middle School	1.00 FTE (.500 Administration / .500 Teaching)
Suwilaawks Community School	1.00 FTE (.400 Administration / .600 Teaching)
Thornhill Elementary School	1.00 FTE (.200 Administration / .800 Teaching)

The process

Your application package should include a cover letter, a resume that summarizes related experiences, and up to five confidential reference contacts. Reference letters will be considered but are not expected.

The closing date for applications is **Friday, April 4, 2025 by 4:00 pm**. Salary range: \$131,290.00 - \$147,391.00. Applicants agree to confidential reference checks as a condition of application.

Please submit your application as follows:

Vice-Principal Pool
Coast Mountains Board of Education School District 82
3211 Kenney Street, Terrace, B.C. V8G 3E9
Email: hr@cmsd.bc.ca

For further information regarding the vice-principal position(s), please contact Carole Gagnon, Executive Assistant to the Superintendent of Schools at (250) 638-4401. We appreciate all interest in these positions, however only those selected for further interviews will be contacted by the District.